



REQUEST FOR PROPOSAL: 201412 “Electronic Transcript Service”

ADDENDUM # 2 (posted 02-13-14)

The following information becomes a permanent part of the Proposal Invitation document:

1. Please confirm that TSTC is willing to accept other technology security audits, such as PCI-DSS Tier 1 compliance, in addition to the SSAE-16 to provide assurances that the proper security controls are in place.

Yes, TSTC will accept these as sufficient.

2. Does TSTC currently charge students a fee for transcripts? Are there multiple processing methods (Regular and Rush)?

Currently, TSTC does not charge a transcript fee. TSTC does not have multiple processing methods either.

3. Is it the intention of TSTC to pass along any Vendor fees to the student or will TSTC absorb the fees?

TSTC plans to pass any vendor fees on to the student.

4. Does TSTC currently have a process for sending/receiving transcripts electronically?

TSTC currently uses SPEEDE to receive transcripts electronically. TSTC currently does not have a process to send electronically.

Please sign and return one copy of this addendum with proposal as verification of receipt and compliance with addendum information.

Company Name: _____

Address: _____

Signature of Authorized

Company Official: _____ Title: _____

Telephone Number: _____ Date: _____